

REGISTRATION OF SUPPLIER (ROS)
STEP-BY-STEP GUIDE
PENDAFTARAN PEMBEKAL
PANDUAN LANGKAH DEMI LANGKAH

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Getting Started – Step by Step Guide to Supplier Registration *(Bersedia Untuk Bermula – Panduan Langkah demi Langkah untuk Pendaftaran Pembekal)*

Before we begin, please ensure that you have all the necessary documents in order to make the registration process easier & faster.

Sebelum kita bermula, sila pastikan anda mempunyai semua dokumen yang diperlukan untuk menjadikan proses pendaftaran lebih mudah & cepat.

In addition, supporting documents required as per the checklist must be scanned beforehand, prior to starting the online registration steps, so that they are readily available in softcopy to be uploaded and attached, as explained in Section 9 (Attachment). The maximum size allowed for all attachments is 10MB with a limit of 1MB per file. Types of files allowed are **.pdf** only.

*Di samping itu, dokumen sokongan yang diperlukan sepertimana di dalam senarai semak perlu diimbas terlebih dahulu sebelum memulakan langkah-langkah pendaftaran dalam talian, supaya telah tersedia ada dalam bentuk softcopy untuk dimuat naik dan dilampirkan, seperti yang dijelaskan dalam Seksyen 9 (Lampiran). Saiz maksima yang dibenarkan bagi semua lampiran adalah 10MB dengan had 1MB setiap fail. Jenis fail yang dibenarkan adalah **.pdf** sahaja.*

Please note that you are required to complete the online form in one (1) seating as saving options are unavailable. The page will also timeout / expire if left idle for more than one (1) hour.

Sila ambil perhatian bahawa anda dikehendaki untuk mengisi borang dalam talian sekali lalu sahaja kerana sistem tidak akan membenarkan pilihan untuk berhenti dan 'save' dan kemudian sambung balik mengisi borang itu. Halaman itu juga akan habis masa atau tertamat jika dibiarkan terbiar selama lebih daripada satu (1) jam.

The supported Internet browser for registration application is Internet Explorer version 11 or 10 with Compatibility Mode View enabled. Other browsers such as Apple Safari, Google Chrome, Microsoft Edge, Mozilla Firefox and Opera are not supported.

Pelayar Internet yang disokong untuk permohonan pendaftaran ialah Internet Explorer versi 11 atau 10 dengan Compatibility Mode View diaktifkan. Pelayar-pelayar lain seperti Apple Safari, Google Chrome, Microsoft Edge, Mozilla Firefox dan Opera tidak disokong.

You are now ready to start.

Anda kini sudah sedia untuk bermula.

Step 1: Access the Registration of Supplier (ROS) Link

Langkah 1: Masuk pautan Pendaftaran Pembekal (ROS)

Logon to Registration of Supplier (ROS) screen via TM Corporate website:

Layari skrin Pendaftaran Pembekal (ROS) melalui laman web Korporat TM:

<http://www.tm.com.my>

Select:

Pilih:

About TM -> Doing Business With TM -> Supplier Relationship Management



The screenshot shows the TM Corporate website interface. On the left is a navigation menu with options like 'My Home', 'My Office', 'Shop', 'Events', 'Online Help', 'B2B Payment', 'TM Social Hub', 'TM Rewards', 'About TM', 'Terms & Conditions', and 'Privacy Notice'. The main content area is titled 'Registration of Supplier (ROS)'. It features a 'Doing Business With TM' banner with a sub-menu for 'Supplier Relationship Management'. Below this, there is a 'News' section with a link to 'Registration of Supplier (ROS)'. The main content area includes a four-step process flow: Step 1: Fill up & Submit online form, Step 2: Make payment, Step 3: Review & submit, and Step 4: First Time login. Below the flow, there are user guides and information sections.

Click on the link:

Klik pada pautan:

Registration of Suppliers (ROS)

Then select:

Kemudian pilih:

Registration of Suppliers (ROS)

You will be directed to the ROS welcome message as below:

Anda akan mendapat mesej aluan ROS seperti berikut:

Supplier Self-Registration

Welcome Note

Welcome to Supplier Self-Registration

Thank you for your interest to become a Supplier to TM Group. For the purpose of New Supplier Registration, the payment of RM150.00 (Excluding GST) for new registration fee must be made at any TM Point upon completion of the online registration activity. For smooth registration process, we would like to advise you to carefully read the User Guide and FAQ. Please note that all supporting documents must be duly confirmed and verified by the company's authorized personnel. It is highly advisable that the supporting documents to be readily scanned before you start the online activities.

Upon full comprehension of the reading materials, please proceed to enter your data and complete this activity by selecting the 'Send' button at the end of this registration page.

Effective 1st April 2015, Supplier registration & renewal and delisting fees are subject to Goods & Services Tax (GST).

* Fields marked with an asterisk are mandatory.

You will then see the Supplier Registration Form, which is divided into several sections:

Kemudian anda akan melihat Borang Pendaftaran Pembekal, yang telah dibahagikan kepada beberapa seksyen:

General Company Information

Company Name: *

ROC/ROB/ROS/IC Number: * E.g.12345A

Language: *

Address

E-Mail Address: *

Phone Number: * Extension:

Fax Number: * E.g. 60 03 12345678 Extension:

Registered Address: *

Postal Code: * City: *

Country: * Region: *

Company Website:

Product Categories Provided

Number of product categories selected: 0 (Atleast one Product Category need to be selected)
 You can select up to 70

Vendor Information

Data Privacy Statement

DECLARATION

Below are detailed descriptions of each of the 10 sections on the form:

Berikut adalah penerangan terperinci bagi setiap satu daripada 10 seksyen yang terdapat pada borang:

[Section 1: Company Details \(Butiran Maklumat Syarikat\)](#)

[Section 2: Address Data \(Data Alamat\)](#)

[Section 3: Product Categories Provided \(Kategori Produk yang Disediakan\)](#)

[Section 4: Supplier Profile \(Profil Pembekal\)](#)

[Section 5: Company Type \(Jenis Syarikat\)](#)

[Section 6: Management & Shareholder Information \(Makluman Pengurusan & Pemegang Saham\)](#)

[Section 7: Additional Info \(Maklumat Tambahan\)](#)

[Section 8: Bank Detail \(Butiran Bank\)](#)

[Section 9: Tax Information \(Maklumat Cukai\)](#)

[Section 10: Data Privacy Statement and Integrity Pledge Acceptance \(Kenyataan Privasi Data dan Penerimaan](#)

[Perjanjian Integriti\)](#)

[Section 11: Attachment \(Lampiran\)](#)

Vendor Information

Supplier Profile | Company Type | Management Shareholder Info | Additional Info | Bank Details | Tax Information

Vendor Profile

Company Type: * [dropdown] Date incorporated: * [calendar icon]

Coverage Region

Coverage Region: *

All Region: Central Region: Northern Region:
 Southern Region: Eastern Region: Sabah Region:
 Sarawak Region:

Paid up Capital: * [input: 0.00] Currency: * MYR [calendar icon]

Parent Company Name: [input]

Name of Officer to be Contacted: * [input] Designation: * [input]

Telephone No.: * [input]

Mobile No.: * [input]

No of staff: * [input: 0]

Contribution To Employess

KWSP/EPF: * Yes No
 PERKESO/SOCOSO: * Yes No

Related Party Status Declaration

(i) Related Party Transaction - for purposes of the Listing requirement of Bursa Malaysia Securities Bhd.: *

Yes
 No
 If Yes, please specify
 Via Common Director/s:
 Via Common Major Shareholder:

(ii) Related Party - for purposes of Financial Reporting Standard 124 issued by the Malaysian Accounting Standard Board: *

Subsidiary
 Associate
 Joint Venture
 Holding
 Not Applicable

License

Ministry of Home Affairs / Kementerian Dalam Negeri (KDN):
 Department of Electricity and Gas Supply / Jabatan Bekalan Elektrik dan Gas (JBEG):
 Board Of Architect (BOA) / Lembaga Arkitek Malaysia (LAM):
 Construction Industry Development Board Malaysia (CIDB) / Lembaga Pembangunan Industri Pembinaan Malaysia:
 Land Surveyors Board Malaysia / Lembaga Jurukur Tanah Malaysia (LJTM):
 The General Insurance Association of Malaysia / Persatuan Insurans Am Malaysia (PIAM):
 Board Of Engineers Malaysia (BOE) / Lembaga Jurutera Malaysia:
 The Energy Commission / Suruhanjaya Tenaga (ST):
 Contractor Services Centre / Pusat Khidmat Kontraktor (PKK):
 Ministry of Finance Malaysia (MOF) / Kementerian Kewangan Malaysia:
 Other License: Please specify: [input]

Vendor Information

Supplier Profile | **Company Type** | Management Shareholder Info | Additional Info | Bank Details

Company Status: * [dropdown]

Bumiputra: [input: 0.000] %
 Non-Bumiputra: [input: 0.000] %
 Foreign: [input: 0.000] %

Ex-TM Employee: * Yes No

Eligible to get the Ex-TM Employees status if holding the company's equity sharing 51% or above with management control of the company.

Work class: [dropdown]
 (refers to registration with PKK)

Vendor Information

Supplier Profile | Company Type | **Management Shareholder Info** | Additional Info | Bank Details | Tax Information

Management Team

Name(s)		
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Shareholder Information

Shareholders Name	% Share	Director		
	0.000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

NRIC:
 Passport:
 C/D:
 Street/House No.:
 Street 4:
 Street 5:
 City:
 Postal Code:
 Country: Region:
 Time Zone:
 PO Box: Postal Code:
 Company Postal Code:
 Telephone:
 Email:
 Designation:

NRIC:
 Passport:
 C/D:
 Street/House No.:
 Street 4:
 Street 5:
 City:
 Postal Code:
 Country: Region:
 Time Zone:
 PO Box: Postal Code:
 Company Postal Code:
 Telephone:
 Email:
 Designation:

Vendor Information

Supplier Profile | Company Type | Management Shareholder Info | **Additional Info** | Bank Details

Registration with Government Bodies/Public Sectors/Private Sectors

Organization	Certificate No.	Certificate Expire D		
			<input type="button" value="+"/>	<input type="button" value="X"/>

Electrical Work Contractor (ST License Certification)

Certification no.:

Class:

Certification expiry date:

Other Certification

TM Wiring Certification: * Yes No: Please specify:
 ISO Certification: * Yes No: Please specify:
 Others
 Do you subscribe to any TM Services: * Yes No: Please specify:

Step 2: Fill in the Form

Langkah 2: Isi Borang

Fill in the Supplier Registration Form. All fields marked with asterisk * are required & mandatory fields. Please assist us in keeping our database consistent by entering your information in all UPPERCASE / CAPITAL LETTERS except for your e-mail and website.

*Isi Borang Pendaftaran Pembekal. Semua medan yang ditanda dengan asterisk * adalah data yang diperlukan dan adalah mandatori. Sila bantu kami dalam memastikan pangkalan data kami konsisten dengan memasukkan semua maklumat anda dalam HURUF BESAR kecuali e-mel dan laman web anda.*

Section 1: Company Details *(Butiran Maklumat Syarikat)*

- 1 The ROC / ROB / ROS / IC Number **should not** include any special characters i.e. dash (-) and / or space (). Use only alphanumeric characters.
Nombor ROC / ROB / ROS / KP tidak boleh ada sebarang aksara khas iaitu tanda sengkang (-) dan / atau ruang (). Gunakan hanya aksara abjad-angka (alfanumerik).

Example:

Contoh:

Company Name: *	<input type="text" value="YOUR COMPANY SDN. BHD."/>
ROC/ROB/ROS/IC Number: *	<input type="text" value="24415K"/> E.g.12345A 1
Language: *	<input type="text" value="EN"/> <input type="checkbox"/>

Or if using Identification Card (IC) Number

Atau sekiranya menggunakan Nombor Kad Pengenalan

Example:

Contoh:

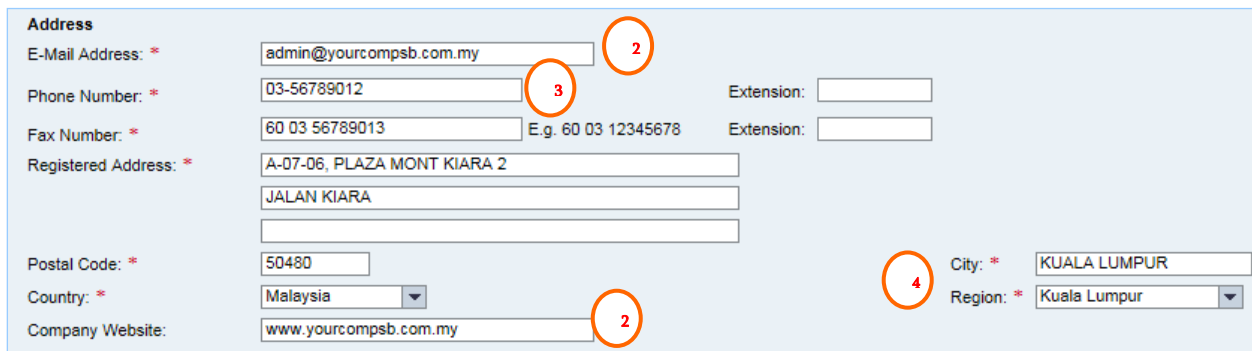
ROC/ROB/ROS/IC Number: *	<input type="text" value="500515015511"/> 1
--------------------------	------------------------------------------------------------------------------------------------------------------------------

Section 2: Address Data *(Data Alamat)*

- 2 E-mail address & company website should be in small cases.
Alamat e-mel dan laman web syarikat hendaklah dalam huruf kecil.
- 3 Telephone & Fax number format should be:
[Country code] [space] [Area code] [space] [Phone number]
Format nombor telefon & faks hendaklah seperti berikut:
[kod Negara] [ruang] [kod kawasan] [ruang] [nombor telefon]
- 4 Ensure that the Region selected is the same as per the [Area Code] for Telephone & Fax Number.
Pastikan 'Region' atau kawasan/rantau dipilih adalah sama seperti [kod kawasan] bagi nombor telefon & faks.

Example:

Contoh:



Address

E-Mail Address: * 2

Phone Number: * 3 Extension:

Fax Number: * E.g. 60 03 12345678 Extension:

Registered Address: *

Postal Code: *

Country: *

City: * 4

Region: *

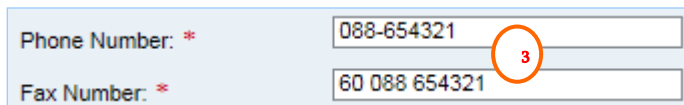
Company Website: 2

For Sabah & Sarawak region, fill in the Telephone & Fax number format as below:

Bagi negeri Sabah & Sarawak, isikan nombor telefon & faks mengikut format di bawah:

Example:

Contoh:



Phone Number: * 3

Fax Number: *

Section 3: Product Categories Provided *(Kategori Produk yang Disediakan)*

You are given the choice to select **up to seventy (70)** Product Categories that are **strictly related** to your company's area of expertise. Please ensure that the necessary certifications are attached.

Anda diberi pilihan untuk memilih sehingga tujuh puluh (70) Kategori Produk yang berkaitan khusus dengan kepakaran syarikat anda. Sila pastikan bahawa pensijilan yang perlu, dilampirkan.

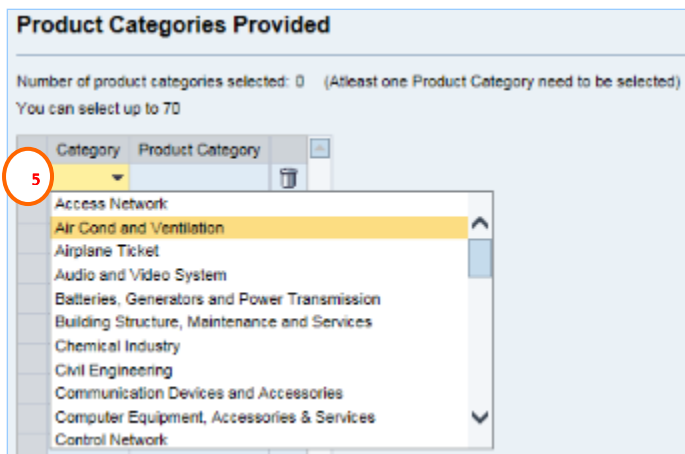
The Main Categories are displayed in the Category column.

Kategori Utama dipaparkan dalam lajur Kategori.

- Click on the dropdown (▼) next to the Category to display specific sub-categories within that group.
Klik pada tanda lungsur-turun (▼) bersebelahan dengan Category untuk memaparkan sub-kategori tertentu dalam kumpulan itu

Example:

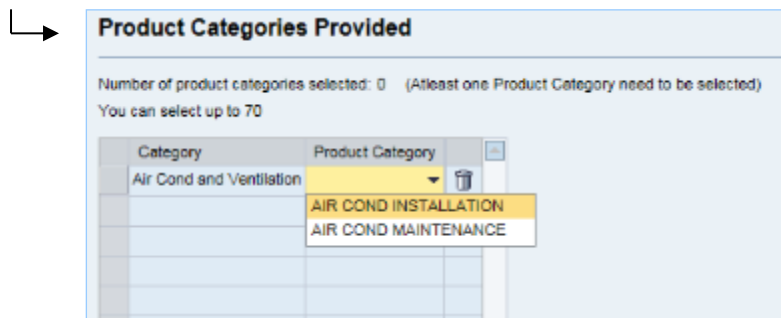
Contoh:



Product Categories Provided

Number of product categories selected: 0 (Atleast one Product Category need to be selected)
 You can select up to 70

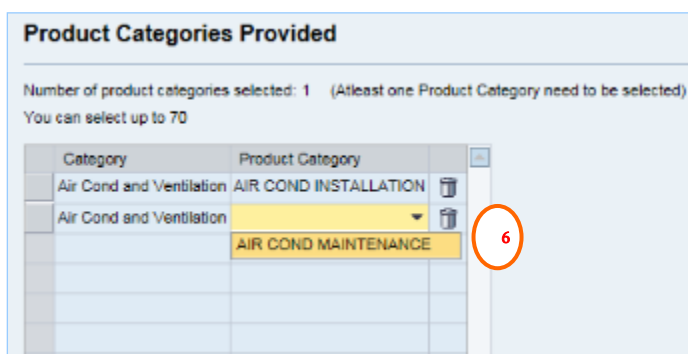
Category	Product Category
▼	
Access Network	
Air Cond and Ventilation	
Airplane Ticket	
Audio and Video System	
Batteries, Generators and Power Transmission	
Building Structure, Maintenance and Services	
Chemical Industry	
Civil Engineering	
Communication Devices and Accessories	
Computer Equipment, Accessories & Services	
Control Network	



- 6 Select one or more sub-categories to register for the specific Product Category.
Pilih satu atau lebih sub-kategori untuk didaftarkan bagi Kategori Produk yang tertentu.

Example:

Contoh:



Section 4: Supplier Profile (*Profil Pembekal*)

Enter information about your company. System required fields are fields marked with asterisk *. However, we do request that you complete all fields.

*Masukkan maklumat mengenai syarikat anda. Maklumat yang diperlukan oleh sistem bertanda dengan asterisk *. Walau bagaimanapun, kami meminta agar anda melengkapkan semua maklumat.*

Section 5: Company Type (*Jenis Syarikat*)

- 7 Ensure that the percentage (%) for Company Status is equivalent to 100% in total.
*Pastikan jumlah peratusan (%) untuk **Company Status** adalah bersamaan dengan 100% secara keseluruhannya.*

Example:

Contoh:

Company Status: *	Bumiputra	
Bumiputra:	60	%
Non-Bumiputra:	20	%
Foreign:	20	%

Section 6: Management & Shareholder Information *(Makluman Pengurusan & Pemegang Saham)*

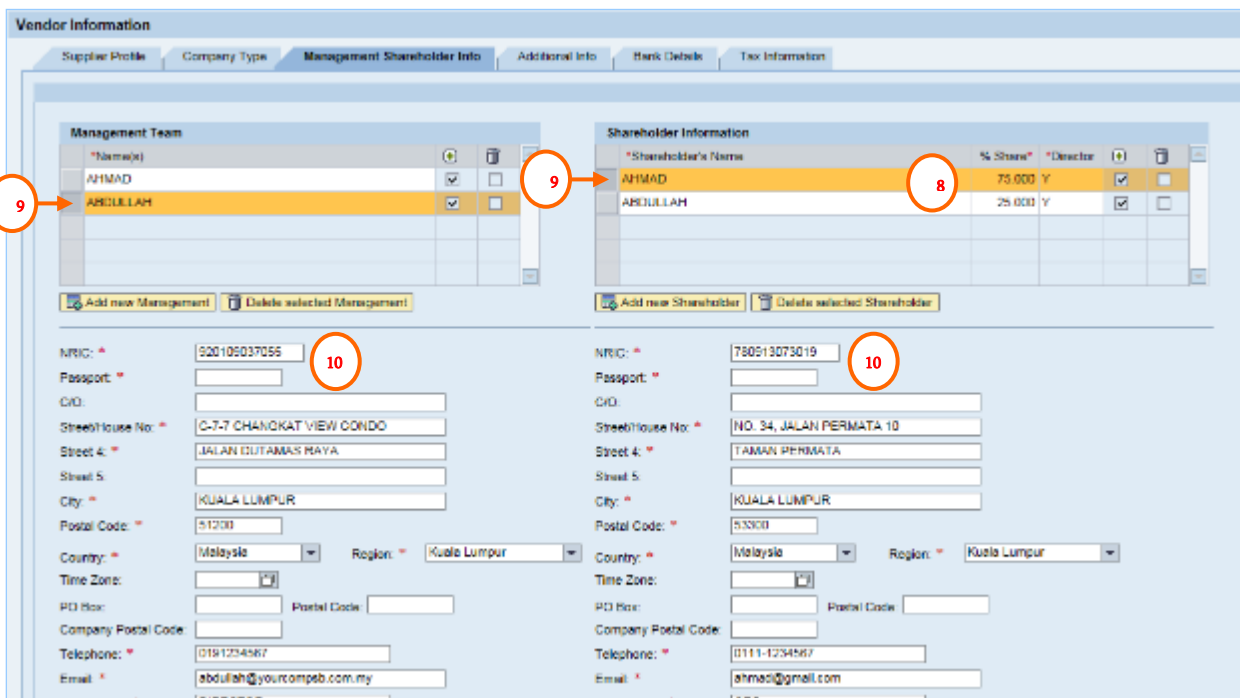
- 8
 Ensure that all mandatory particulars are completed and the percentage (%) for Shareholder Information is equivalent to 100% in total.
Pastikan semua maklumat mandatory dilengkapkan dan jumlah peratusan (%) bagi maklumat Pemegang Saham bersamaan 100% secara keseluruhannya.

- 9
 You can switch between names by clicking the respective row, and update the particulars individually.
Anda boleh menukar antara nama-nama dengan klik setiap barisan, dan kemaskini maklumat secara berasingan.

- 10
 NRIC field is mandatory for Malaysian and Passport field is mandatory for non-Malaysian.
Medan NRIC adalah wajib untuk warganegara Malaysia dan medan Passport adalah wajib untuk bukan warganegara Malaysia.

Example:

Contoh:



The screenshot shows the 'Vendor Information' interface with two main sections: 'Management Team' and 'Shareholder Information'. Below these are two sets of personal details for directors/shareholders.

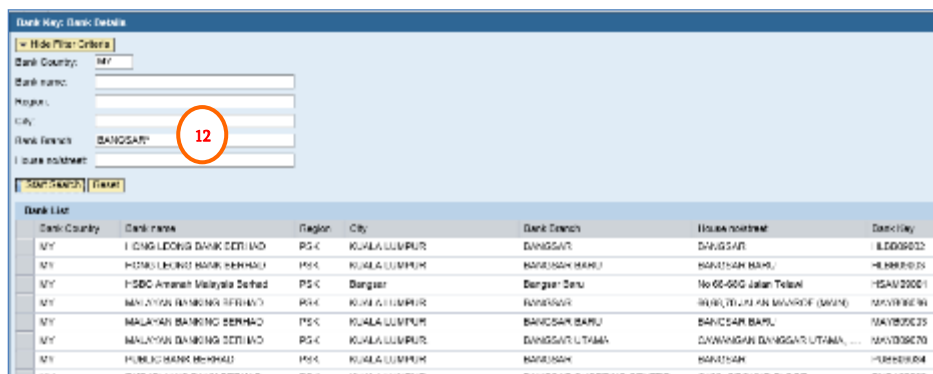
Management Team		Shareholder Information	
*Name(s)		*Shareholder's Name	% Share
AHMAD	<input checked="" type="checkbox"/>	AHMAD	75.000
ABDULLAH	<input checked="" type="checkbox"/>	ABDULLAH	25.000

Management Team Details		Shareholder Information Details	
Field	Value	Field	Value
NRIC *	920105037056	NRIC *	780513073019
Passport *		Passport *	
Street/House No. *	C-7-7 CHANGKAT VIEW CONDO	Street/House No. *	NO. 34, JALAN PERMATA 10
Street 4. *	JALAN DUTAMAS RAYA	Street 4. *	TAMAN PERMATA
Street 5. *		Street 5. *	
City. *	KUALA LUMPUR	City. *	KUALA LUMPUR
Postal Code. *	51200	Postal Code. *	53000
Country. *	Malaysia	Country. *	Malaysia
Region. *	Kuala Lumpur	Region. *	Kuala Lumpur
Time Zone:		Time Zone:	
PO Box:		PO Box:	
Company Postal Code:		Company Postal Code:	
Telephone. *	0181234567	Telephone. *	0111-1234567
Email. *	abdullah@yourcompsb.com.my	Email. *	ahmad@gmail.com
Designation. *	DIRECTOR	Designation. *	CEO

Section 7: Additional Info *(Maklumat Tambahan)*

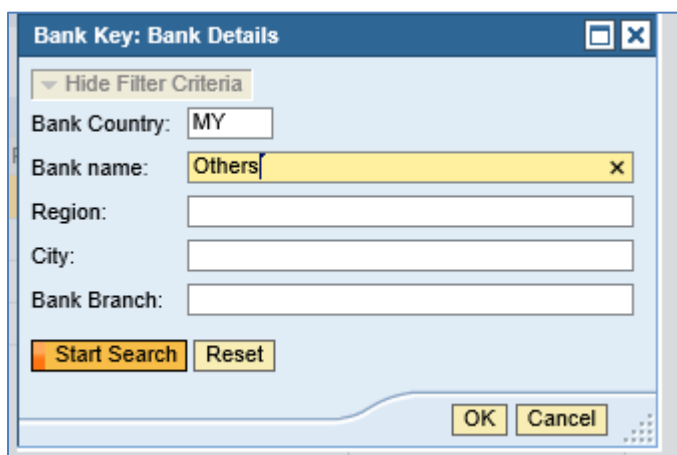
Enter information about your company. System required fields are fields marked with asterisk *. However, we do request that you complete all fields.

*Masukkan maklumat mengenai syarikat anda. Maklumat yang diperlukan oleh sistem bertanda dengan asterisk *. Walau bagaimanapun, kami meminta agar anda melengkapkan semua maklumat.*

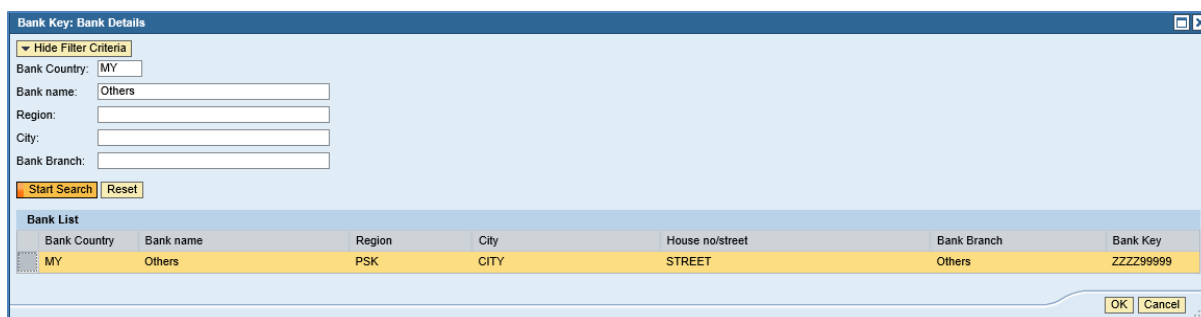


If you cannot find the Bank you're searching for, search for bank name **Others** with Country Code **MY**
*Jika anda tidak menemui Bank yang anda cari, buat carian nama bank **Others** dengan kod Negara (County Code) **'MY'***

Example:
Contoh:



Click Start Search and select the displayed entry. Click OK:
Klik Start Search dan pilih senarai yang dipaparkan. Klik OK:



Vendor Information

Supplier Profile

Company Type

Management Shareholder Info

Additional Info

Bank Details

If not found, choose country = MY and Bank Name = Others

*Bank Country	*Bank name	Bank Branch	*Bank Account	*Account Holder	Reference	Add	Del
MY	Others	Others	8042287654	YOUR COMPANY SDN. BHD.		<input checked="" type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>

Add new Bank Details

Delete selected Bank Details

Note:**Perhatian:**

The Bank Account number should not include any special characters i.e. i.e. - , : / % #).
*Nombor **Bank Account** tidak boleh ada sebarang aksara khas seperti - , : / % #).*

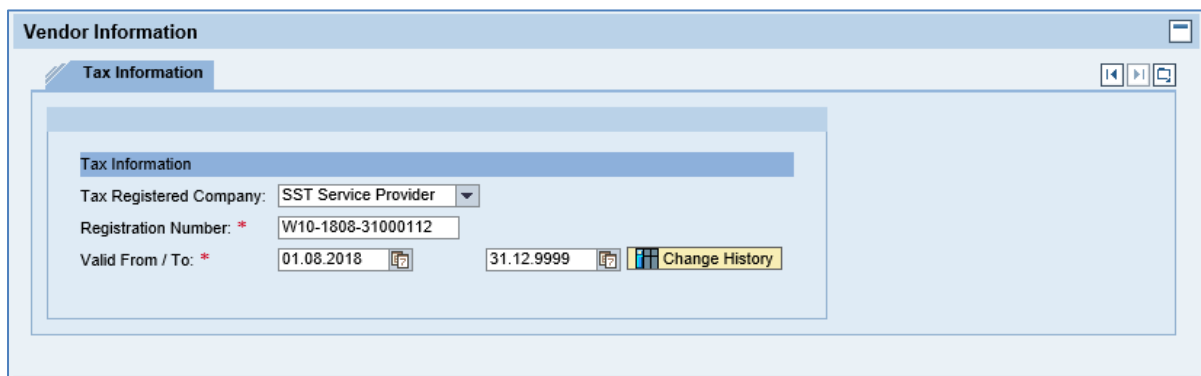
Section 9: Tax Information *(Maklumat Cukai)*

Companies and businesses incorporated in Malaysia and having Sales and Services Tax (SST) registered with Royal Malaysia Customs Department (RMCD) must complete this section. Fill-in alphanumeric SST number with dash and use “Tarikh Kuatkuasa Pendaftaran” from SST Approval Letter as Valid From date. Most companies and businesses will have only one type of Tax in Tax Registered Company, either Sales Tax registration number or Service Tax registration number.

Syarikat-syarikat dan perniagaan-perniagaan yang diperbadankan di Malaysia dan mempunyai pendaftaran Cukai Jualan dan Perkhidmatan (CJP) dengan Jabatan Kastam DiRaja Malaysia (JKDRM) hendaklah melengkapkan seksyen ini. Isikan nombor SST alfanumerik dengan sempang dan gunakan Tarikh Kuatkuasa Pendaftaran dari Surat Kelulusan SST sebagai tarikh Valid From. Kebanyakan syarikat-syarikat dan perniagaan-perniagaan akan hanya mempunyai satu jenis Cukai di Tax Registered Company, sama ada nombor pendaftaran Cukai Jualan atau nombor pendaftaran Cukai Perkhidmatan.

Example:

Contoh:



The screenshot shows a web form titled "Vendor Information" with a sub-section "Tax Information". The form contains the following fields and elements:

- Tax Registered Company:** A dropdown menu with "SST Service Provider" selected.
- Registration Number: *** A text input field containing "W10-1808-31000112".
- Valid From / To: *** Two date input fields. The first contains "01.08.2018" and the second contains "31.12.9999".
- Change History:** A button with a grid icon and the text "Change History".

Section 10: Data Privacy Statement and Integrity Pledge Acceptance *(Kenyataan Privasi Data dan Penerimaan Perjanjian Integriti)*

Once all the fields have been filled, you can only proceed to the next step after you validate the Data Privacy Statement. Validation is signified by ticking 'Yes, I have read the data privacy statement and accept the terms'. *Setelah semua medan selesai diisi, anda hanya boleh meneruskan ke langkah berikutnya selepas anda mengesahkan **Data Privacy Statement**. Pengesahan ditandakan dengan klik dalam kotak 'Yes, I have read the data privacy statement and accept the terms' (Ya, saya telah membaca kenyataan data privasi dan menerima terma-terma itu).*

Example:

Contoh:



The screenshot shows a web form titled "Data Privacy Statement". The form contains the following text and a checkbox:

DECLARATION

It is hereby confirmed that all the information provided in this form together with the attached documents are true and accurate.

I hereby allow representative(s) from TM to visit the premises of the Company to verify any related document(s).

I hereby declare and affirm that I am authorized to make this declaration on the Company's behalf.

I hereby understand that failure to comply with any of the matter above may result in the rejection or disqualification of the Company's application as a TM Group Registered Vendor.
I hereby declare and affirm that I am authorized to make this declaration on the Company's behalf.

It is hereby confirmed that the email address provided herein is the Company's official email address and I am duly aware that the Company shall immediately inform TM in the event of any changes whatsoever.

Yes, I have read the data privacy statement and accept the terms.: *


After ticking 'Yes, I have read the data privacy statement and accept the terms', a new section will appear. Please complete all required fields as a sign of acceptance for the Integrity Pledge.

Selepas mengklik 'Yes, I have read the data privacy statement and accept the terms', satu seksyen akan dipaparkan. Sila lengkapkan kesemua ruang sebagai tanda penerimaan Perjanjian Integriti.

Integrity Pledge

Please complete the Integrity Pledge declaration as follows:
 - Appendix C: Input the required details and click Accept.
 - Appendix D (will be available upon completion of Appendix C): Download the document. The signed document is to be uploaded in SUS Portal (after obtaining Login ID) at the attachment section.

TM INTEGRITY PLEDGE (APPENDIX C)



APPENDIX C

INTEGRITY PLEDGE BY TM BUSINESS PARTNERS

13

Scroll here to read the agreement.
Tatal di sini untuk membaca perjanjian.



APPENDIX C

INTEGRITY PLEDGE BY TM BUSINESS PARTNERS

1. I, hereby declare that I, or any individual(s) representing this Company (including employees, agents and/or subcontractors and representatives who are engaged directly in any Telekom Malaysia Berhad's procurement activities) shall not offer or give any bribes to any director, employee, agent, contractor, subcontractor and/or representative of Telekom Malaysia Berhad and/or any of its Group of Companies (collectively referred to as "TM") or any other individual(s) having interest in TM's procurement activities as gratification as defined under the Malaysian Anti-Corruption Commission Act 2009 [Act 694] for being selected as TM registered Supplier or any procurement award in the future.

I hereby declare and affirm that I am authorized to make this declaration on the Company's behalf to comply with TM Integrity Agreement.

Particulars of Managing Director/Chief Executive Officer:

Name: *

NRIC/Passport: *

Email: *

Company Name: *

14

Please fill the information here and click Accept.
Sila isi maklumat di sini dan klik *Accept*.

After clicking Accept, you have to tick 'TM INTEGRITY PLEDGE (APPENDIX D)' and please download the Appendix D. Please upload stamped and signed Appendix D when you have access to TM SUS Portal after registration application approval.

Selepas mengklik Accept, anda dikehendaki mengklik 'TM INTEGRITY PLEDGE (APPENDIX D)' dan sila muat turun Appendix D. Sila muat naik Appendix D yang bercop dan bertanda tangan apabila anda sudah mendapat akses ke TM SUS Portal selepas permohonan pendaftaran diluluskan.

gratification as defined under the Malaysian Anti-Corruption Commission Act 2009 [Act 694] for being selected as TM registered Supplier or any procurement award in the future.

8.50 x 11.00 in

I hereby declare and affirm that I am authorized to make this declaration on the Company's behalf to comply with TM Integrity Agreement.

Particulars of Managing Director/Chief Executive Officer:

Name: * AHMAD
NRIC/Passport: * 780919073019
Email: * ahmad@gmail.com
Company Name: * YOUR COMPANY SDN. BHD.

Accept

TM INTEGRITY PLEDGE (APPENDIX D)

Do you want to open or save **Appendix_D.pdf** (238 KB) from **vbwgemsuqa064.tm.com.my**?

Open

Save

Cancel

x

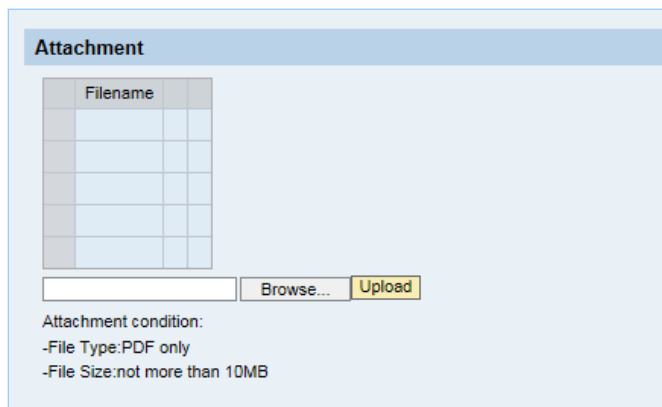
Section 11: Attachment *(Lampiran)*

The Attachment section allows you to attach softcopies of supporting documents. The maximum size allowed for all attachments is 10MB with a limit of 1MB per file. Types of files allowed are **.pdf** only.

*Bahagian Lampiran membolehkan anda untuk melampirkan dokumen-dokumen sokongan dalam bentuk softcopy. Saiz maksima yang dibenarkan bagi semua lampiran adalah 10MB dengan had 1MB bagi setiap satu fail. Jenis fail yang dibenarkan adalah **.pdf** sahaja.*

Example:

Contoh:



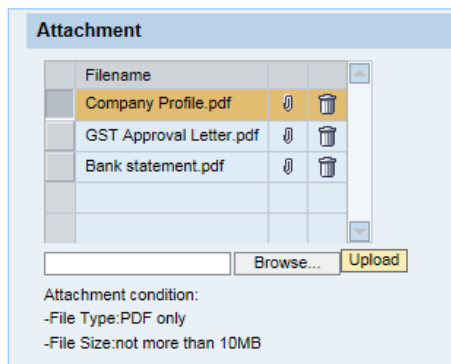
The screenshot shows the 'Attachment' section of a web interface. It features a table with a single header row labeled 'Filename' and several empty rows below it. Below the table, there is a text input field, a 'Browse...' button, and an 'Upload' button. Underneath the buttons, the 'Attachment condition' is listed: '-File Type:PDF only' and '-File Size:not more than 10MB'.

To attach files, click on the Browse button, select the files to upload and then click the Upload button. Once the files are uploaded, it will be updated in the attachments table.







*Untuk melampirkan fail, klik pada butang **Browse**, pilih fail untuk dimuat naik dan kemudian klik butang **Upload**. Setelah fail dimuat naik, ia akan dikemaskini dalam jadual lampiran.*

Example:

Contoh:



The screenshot shows the 'Attachment' section after files have been uploaded. The table now contains three rows of data:

Filename		
Company Profile.pdf		
GST Approval Letter.pdf		
Bank statement.pdf		

Below the table, there is a text input field, a 'Browse...' button, and an 'Upload' button. The 'Attachment condition' remains the same: '-File Type:PDF only' and '-File Size:not more than 10MB'.

Click on the trash can  to delete the attachment.

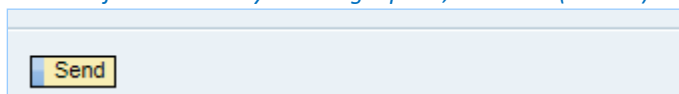
Klik pada tong sampah  untuk memadam lampiran itu.

Step 3: Submit the Form

Langkah 3: Hantar Borang

Once all the sections have been completed, click Send.

*Sebaik saja semua seksyen dilengkapkan, klik **Send** (Hantar)*

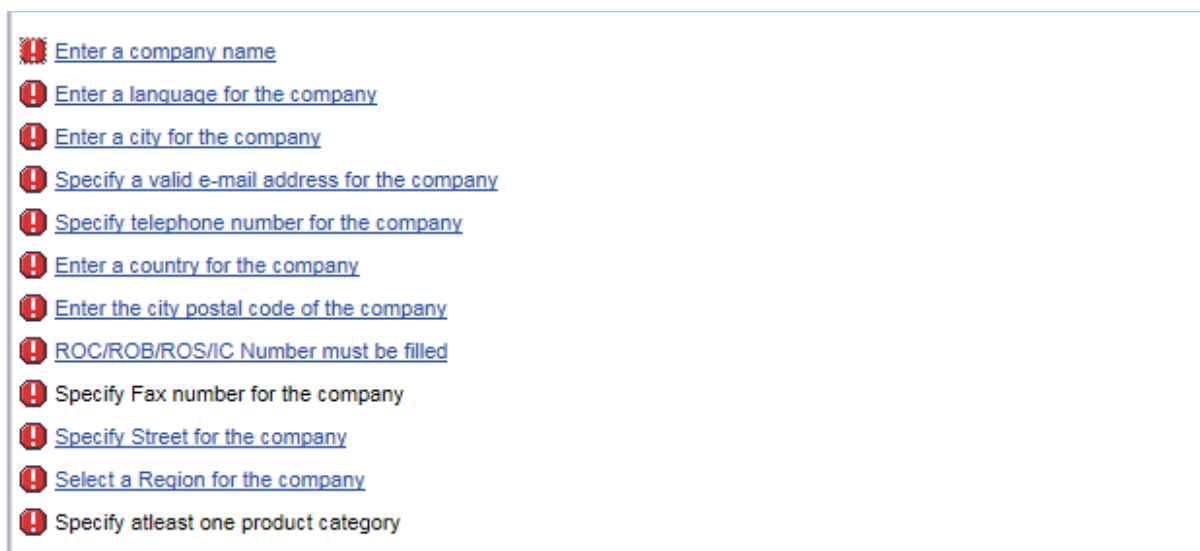


Note:



The system will display any error messages at the top of the screen.

Sistem akan memaparkan mesej ralat/kesilapan di bahagian atas skrin.



Step 4: Successfully Submit Registration Form

Langkah 4: Berjaya Hantar Borang Pendaftaran

Registration is now complete.

You will receive an e-mail notification immediately upon successful submission of the registration form together with a reference number. Use the number as a reference when communicating with us as well as for enquiries. For payments of registration fees at TM Point, please print and bring along the notification slip to make the process easier.

Pendaftaran kini selesai.

Anda akan menerima notifikasi e-mel bersama-sama dengan nombor rujukan sebaik sahaja penyerahan borang pendaftaran anda berjaya. Nyatakan nombor rujukan itu apabila berkomunikasi dengan kami dan juga untuk sebarang pertanyaan. Bagi pembayaran yuran pendaftaran di TM Point, sila cetak dan bawa bersama slip notifikasi itu untuk menjadikan proses pembayaran lebih mudah.

In addition, you will also receive an e-mail with a link to a general set of questionnaires for you to fill-up and submit back to us. The questionnaires will be used to gain additional information pertaining to your company. *Di samping itu, anda juga akan menerima e-mel dengan pautan kepada satu set soal selidik untuk anda isikan dan serahkan kembali kepada kami. Soal selidik itu akan digunakan untuk mendapatkan maklumat tambahan berkaitan syarikat anda.*

Step 5: Application Approval

Langkah 5: Kelulusan Permohonan

After your company information has been reviewed, you will receive an e-mail notification on your application approval or rejection. Please allow us three (3) working days to provide you the application results. Please be reminded that application will only be processed when we have received all of your supporting documents as per item 4 *(Supporting Documents to Be Included During Application)*.

Selepas maklumat syarikat anda telah dikaji, anda akan menerima notifikasi e-mel berkenaan kelulusan atau penolakan permohonan anda. Sila beri kami tiga (3) hari bekerja untuk proses keputusan permohonan. Sukalah diingatkan bahawa permohonan hanya akan diproses apabila kami telah menerima semua dokumen sokongan yang lengkap seperti di perkara 4 (Dokumen Sokongan yang diperlukan Semasa Permohonan).

If your application has been approved, you will receive 2 e-mails from us:

Sekiranya permohonan anda diluluskan, anda akan menerima 2 e-mel daripada kami:

1st e-mail – will advise you on your company's user ID

2nd e-mail – will give you a temporary password

E-mel Pertama - akan memberikan ID pengguna bagi syarikat anda

E-mel Kedua – akan memberikan kata laluan sementara

The e-mails are sent separately for security reasons.

E-mel itu akan dihantarkan secara berasingan atas sebab-sebab keselamatan.

You are now a TM Supplier. Congratulations!

Kini anda adalah Pembekal TM. Tahniah!

Note:



Please proceed with **First Time Login** to create new user ID for your company.

Nota:



Sila teruskan dengan First Time Login (Log Masuk Kali Pertama) untuk mencipta ID pengguna baru untuk syarikat anda.