





GOODS RECEIPT FOR STO

TABLE OF CONTENT

1	READ THIS FIRST	1
2	GOODS RECEIPT FOR STO	1

1 READ THIS FIRST

- Select from dropdown list
 - Click on 
 - System will display dropdown list of authorize value
- Select for search help;
 - Click on  to view the list.
 - To select value; double click on the value or select value and click 
- For fields with multiple selections allowed;
 - you can click on  to select multiple value

2 GOODS RECEIPT FOR STO

In this module, user able to:

- Perform goods receipt for STO.

USER CLICKS ON

- User needs to click on **Goods Receipt - STO** under category **Stock Distribution** in tree menu.

Reporting | Store Keeper

Good Receipt - STO

Detailed Navigation

- ▼ Stock Distribution
 - Good Receipt - STO
 - Stock Transfer
- ▶ Stock Return
- ▶ Stock Take

Click Goods Receipt - STO

Open STO List

Reservation	Item	Material	STO Number
1000000032	0010	1000001365	8000000013
1000000033	0010	1000001365	8000000014
1000000037	0010	1000000953	8000000017

- **Open STO List** will be open upon it.
- Click on **STO Number** that needs to perform Goods Receipt

Follow the following steps:

- Enter/ verify the following;
 - Stock in transit quantity
 - Quantity entered
- Enter/ scan on serial number to be received

Reporting | Store Keeper

Good Receipt - STO

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Goods Receipt for STO

PO Number:

Plant:

Item Data

Stock Request No.	Stock Request Item No.	Item	Stor. Location	Batch	Material	Description	Stock In Transit Quantity	Base Unit	Quantity Entered
1000000032	0010	00010	M007	G102AM007	1000001365	RESIDENTIAL GATEWAY	2.000	EA	2.000

Serial Number

STO Item No.	Material	Batch Number	Serial Number
00010	1000001365	G102AM007	PHONEKLK0000000011
00010	1000001365	G102AM007	PHONEKLK0000000012

- Click to complete the transaction;
 - GR for STO is successfully
 - ⊕ Notification that the GR has been posted will be prompted.

GR Successfully created for STO 8000000013